

**Subject: Town Plan Commission Ordinance
Town of Green Valley
Ordinance # 2001-2**

Amended Date: 12/11/2002

Amended Date: 07/19/2006

Amended Date: 01/09/2008

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The Town of Green Valley, Shawano County, Wisconsin, does hereby ordain as follows:

Section 1. Title

This ordinance is entitled the "Town of Green Valley Plan Commission Ordinance."

Section 2. Purpose

The purpose of this ordinance is to establish a Town of Green Valley Plan Commission and set forth its organization, powers and duties, to further the health, safety, welfare and wise use of resources for the benefit of current and future residents of the Town and affected neighboring jurisdictions.

Section 3. Authority

The Town Board of Supervisors of the Town of Green Valley has been authorized by Town Meeting under sec. 60.11 (2)(c), Wis. Stats, to exercise Village Powers and the Town has a population of less than 2,500, according to the most recent regular or special federal census, sec 990.01 (29), Wis. Stats. The Town Board of Supervisors of the Town of Green Valley hereby exercises Village Powers under sec. 60.22 (3), Wis. Stats, and establishes a five (5) member Plan Commission, as required for a population under 2,500, under sec. 60.62(4), 61.35 and 62.23, Wis. Stats.

Section 4. Membership

The Plan Commission of the Town of Green Valley shall consist of five (5) citizen members; *one (1) may be a Town elected official. [may include Town officers, including Town Board Members and the Town Board Chairperson]* These members shall be appointed by the Chairperson of the Town Board of Supervisors, subject to the confirmation by a majority vote of the Town Board of Supervisors, *(amended with the following addition 12/12/2002):* with the Chairperson of the Plan Commission designated by the Chairperson of the Town Board of Supervisors of the Town of Green Valley.

A member of the Plan Commission may be removed only by a majority vote of the Town Board. (2005 WI Act 207 – Sec. 60.62(4))

Section 5. Terms of Office and Vacancies

The members of the Plan Commission shall hold office for staggered three (3) year terms. **Initial terms:** 2 members will serve three (3) year terms, two (2) members will serve two (2) year terms, and one (1) member will serve one (1) year term. These persons may be re-appointed by the Chairperson of the Town Board of Supervisors as their terms expire. Following the initial terms, all members will serve three (3) year terms. At any time there is a vacancy in the office of a Plan Commission member, a successor shall be appointed, to serve for the remainder of that term of office, by the Chairperson of the Town Board of Supervisors.

(amended 07/19/2006 with the following addition): subject to confirmation by a majority vote of the Town Board of Supervisors, per Wis Act 207.

Section 6. Compensation & Oath

Compensation shall be at a rate set by the Town Board of Supervisors as allowed under sec. 66.0501(2), Wis. Stats. In addition, the Town Board may reimburse reasonable costs and expenses, as allowed under sec. 60.321, Wis. Stats. Members shall take the official oath required by Sec. 19.01, Wis. Stat., which shall be filed with the Town Clerk.

Section 7. Powers and Duties

a. The Plan Commission shall have the powers and duties prescribed to it in Sec. 62.23, Wis. Stat., and all legislative enactments, amendatory thereof or supplementary thereto, and such other powers and duties as shall be vested in it by law or the Town Board of Supervisors.

b. The Plan Commission shall review all applications for licenses and permits referred to it and report its recommendations to the Town Board of Supervisors.

(amended with the following addition 12/12/2002)

c. The Plan Commission shall issue permits as directed by the Town of Green Valley Town Board of Supervisors.

d. The Plan Commission shall review and report on all preliminary and final subdivisions or land division prior to action by the Town Board of Supervisors, provided such reports shall be made within 45 days of the submittal case of preliminary subdivisions or land divisions and within 30 days after submittal in the case of final subdivisions plats or certified survey maps

e. The Plan Commission shall develop and submit to the Town Board of Supervisors for approval, a Town Land Development Plan to be used as a guide in reviewing proposed land developments.

f. The Plan Commission shall elect a Vice-Chairperson and appoint a recording secretary to keep a written record of its proceedings to include all actions taken, a copy of which shall be filed in the office of the Town Clerk. Three members shall constitute a quorum.

Section 8. Rules and Reports

The Plan Commission may adopt rules governing its own proceedings. The Plan Commission shall report to the Town Board of Supervisors on matters referred or submitted to it at least monthly.

Section 9. Severability

Should a court of competent jurisdiction declare any portion of this ordinance unconstitutional or invalid, the remainder of this ordinance shall not be affected.

Section 10. Effective Date

Following passage by the Town Board, this ordinance shall take effect the day after the date of publication or postings as provided by sec. 60.80, Wis. Stats.

Effective Date: The provisions of this ordinance shall take effect on 12/13/2001

Passed on 11/14/2001

Vote: for 3 Against 0 Arl Rudie
Arl Rudie, Town Chairman

Posted in the following public places
within 30 days after board passage:
on 12/13/2001

Post Office in Green Valley
Fire Station in Pulcifer
Town Hall in Advance

Attested By:

Mary L. Olson
Mary Olson, Clerk

Gary Uelmen
Gary Uelmen, Supervisor

Robert C. Rundquist
Robert Rundquist, Supervisor

Amendments as follows:

Section 4 sentence added as follows:

...with the Chairperson of the Plan Commission designated by the Chairperson of the Town Board of Supervisors of the Town of Green Valley.

AND

Section 7-C added in its entirety as follows:

The Plan Commission shall issue permits as directed by the Town of Green Valley Town Board of Supervisors.

Effective Date: The provisions of this **AMENDED** ordinance shall take effect on
12/12/2002

Vote: for 3 Against 0

Posted in the following public places
within 30 days after board passage:
on 12/12/2002

Post Office in Green Valley
Fire Station in Pulcifer
Town Hall in Advance

Arl Rudie
Arl Rudie, Town Chairman

Attested By:

Mary Olson
Mary Olson, Clerk

Gary Uelmen
Gary Uelmen, Supervisor

Robert C. Rundquist
Robert Rundquist, Supervisor

Second Amendment made to this ordinance adopted on 12/12/2002

Section 5: Added: subject to confirmation by a majority vote of the Town Board of Supervisors, as set forth in 2005 Wis. Act 207.

Posted in the following public places
within 30 days after board passage:
on 12/12/2002

Cluster Boxes in Green Valley
Fire Station in Pulcifer
Town Hall in Advance

Arl Rudie
Arl Rudie, Town Chairman

Attested By:

Janalee Jenerou
Janalee Jenerou, Clerk

Gary Uelmen
Gary Uelmen, Supervisor

Terry Tipton
Terry Tipton, Supervisor


Third Amendment to this ordinance: made January 09, 2008

Section 4: Added: information on who can serve and the removal of Plan Commission members. Clarified the term 'elected official' to mean Town official.


Posted in the following public places
within 30 days after board passage:
on 1-9-08
Cluster Boxes in Green Valley
Fire Station in Pulcifer
Town Hall in Advance


Arl Rudie, Town Chairman

Attested By:


Janalee Jenerou, Clerk


Gary Uelmen, Supervisor


Terry Tipton, Supervisor